



## Your Personal Information

As professional Property Managers 'Fox & Co Real Estate Pty Ltd', we collect use and disclose your personal information in accordance with the Australian Privacy Principles of the Privacy Act 1988.

### Collection, use and disclosure by Fox & Co Real Estate

We collect, use and disclose your personal information for the following purposes:

1. The provision of rental property services to you;
2. To assess your application for a rental property we may disclose your personal information to NTD (National Tenancy Database) which is part of the Equifax group of companies; and Barclay MIS Tenancy Checks
3. To residential tenancy tribunals, Australian courts and Australian rental bond boards
4. Where required or authorised by law to disclose your personal information;
5. To mercantile agents for the collection of debts owed by you that are overdue;
6. To the landlord
7. To referees nominated by you;
8. We may also obtain and provide information about you from other real estate agents as part of the assessment of a rental application by you;
9. To trades people and others who are required to carry out maintenance or other work at the rental premise.

### If you do not provide your consent

If your personal information is not provided to us, we will not be able to assess your application for a rental property and will not be able to proceed with your application for a rental property.

### Privacy Policy

For further information about the collection, use and disclosure of your personal information by Fox & Co real estate go to [www.foxandco.com.au](http://www.foxandco.com.au)

### Acknowledgement

By signing this document, you consent to the collection, use and disclosure of your personal information for some or all of the purposes set out above.

You may access your personal information that we hold on record at any time by contacting our office.

If a Landlord or Real Estate Agency finds details of a prospective tenant on a database, they must advise the tenant in writing within seven days of:

- The name of the database and the person who listed the information
- The tenant's information held in the database
- How the tenant can check, change or remove the listing (i.e. by contacting the person who listed them or the database operator).
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_____	_____	_____
Full Name	Signature	Date
_____	_____	_____
Full Name	Signature	Date